

**ARKANSAS PUBLIC EMPLOYEES RETIREMENT SYSTEM (APERS)**  
**VERIFICATION OF WAGES NOT REPORTED AND TERMINATION OF EMPLOYMENT**

THE FOLLOWING INFORMATION **MUST BE COMPLETED BY YOUR EMPLOYER** BEFORE ANY ACTION CAN BE TAKEN ON YOUR APPLICATION FOR RETIREMENT BENEFITS.

NAME OF EMPLOYEE RETIRING \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

1. THE LAST DATE THAT THE ABOVE EMPLOYEE WILL EARN PAY (EXCLUDING ANY LUMP SUM TERMINAL PAY) WILL BE: \_\_\_\_\_  
 MONTH DAY YEAR

2. EMPLOYEE STATUS (CHECK) \_\_\_\_\_  
 CONTRIBUTORY NON-CONTRIBUTORY

3. FURNISH COMPENSATION BY MONTH EARNED (EXCLUDING ANY LUMP-SUM TERMINAL PAY) INCLUDING THE LAST MONTH (a.) WHICH HAS BEEN REPORTED TO APERS AND ANY MONTHS (b.) THAT WILL BE REPORTED TO APERS AFTER THE DATE OF THE VERIFICATION. PLEASE INDICATE IN THE SPACE BELOW (c.) ANY EARNINGS THAT WILL BE REPORTED AFTER THE TERMINATION DATE SPECIFIED IN ITEM 1 AND THE REASON THESE EARNINGS WILL BE REPORTED.

a. MONTH/YEAR WORKED	EARNINGS REPORTED	SERVICE CREDIT
_____	\$ _____	_____
b. MONTH/YEAR WORKED	EARNINGS REPORTED	SERVICE CREDIT
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
c. MONTH/YEAR NOT WORKED	EARNINGS TO BE REPORTED	REASON
_____	\$ _____	_____

I UNDERSTAND THAT THE ABOVE NAMED PERSON IS NOT ELIGIBLE TO BEGIN RECEIVING RETIREMENT BENEFITS IF EMPLOYED BY AN AGENCY COVERED BY THE RETIREMENT SYSTEM IN THE MONTH THAT HIS/HER RETIREMENT BEGINS. BY MY SIGNATURE, I HEREBY CERTIFY THAT HE/SHE HAS, OR WILL, TERMINATE EMPLOYMENT WITH THIS AGENCY ON THE DATE GIVEN ABOVE, AND THAT TO THE BEST OF MY KNOWLEDGE WILL NOT BE AN EMPLOYEE OF THE AGENCY AFTER THAT DATE.

SIGNED: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

AGENCY \_\_\_\_\_ TELEPHONE NO.: \_\_\_\_\_

**NOTIFICATION OF PENALTY FOR FALSIFYING STATEMENTS OR RECORDS**

“ANY PERSON WHO KNOWINGLY MAKES ANY FALSE STATEMENTS OR WHO FALSIFIES OR PERMITS TO BE FALSIFIED ANY RECORDS, IN AN ATTEMPT TO DEFRAUD THE SYSTEM AS THE RESULT OF SUCH ACT, SHALL BE GUILTY OF A MISDEMEANOR AND SHALL, UPON CONVICTION BY A COURT, BE PUNISHED BY A FINE OF NOT LESS THAN ONE HUNDRED DOLLARS (\$100) OR A MAXIMUM OF SIX (6) MONTHS IN JAIL OR BOTH.” ARKANSAS CODE OF 1987, AS AMENDED, 24-4-102