

Our records indicate that you may have service credit in one or more Arkansas Retirement Systems. Reciprocal service between two or more State authorized retirement plans may be used to vest for benefits from all the plans. Service does not transfer, but remains in the system of record, and you must meet the age and/or service requirements of each plan to receive benefits. You will be required to apply to each reciprocal system separately and you will be paid separately by each when you retire. Your benefit from each plan will be based on the service you accrued in that system.

**The Arkansas reciprocal systems are:**

Arkansas Public Employees Retirement System (APERS)

Arkansas Teacher Retirement System (ATRS)

Arkansas Highway Employees Retirement System (ASHERS)

Arkansas State Police Retirement System (ASPRS)

Arkansas Judicial Retirement System (AJRS)

Arkansas District Judge Retirement System (ADJRS)

Arkansas Local Police & Fire Retirement System (LOPFI)

And, for employees of certain institutions of higher learning, service while enrolled in an alternate retirement plan such as TIAA-CREF or VALIC is recognized.

**To establish reciprocal service between two or more State authorized retirement systems:**

1. Complete the top portion of the attached form with your name and social security number. Mark all retirement systems where you have accrued service, past and present. Sign and date the form and furnish your correct mailing address.
2. Forward the form to one of the reciprocal retirement systems with your request to complete a portion listing your service credit, dates of service, and employer name. The form should be signed and dated by a Retirement System representative.
3. If you have service in an alternate plan, such as TIAA-Cref, the appropriate portion of the form should be completed in addition to the requested information at the bottom of the page.
4. You will receive a copy of the form for your records when it has been signed by all pertinent parties. It is the member's responsibility to ensure that all required documents are on file in the retirement system of record.

**NOTE: Reciprocal law prohibits a member from receiving more than 12 months of service credit for any one fiscal year period (July 1 – June 30) when service is covered in more than one retirement plan. Adjustments may be required; you will be notified if any adjustment to your service history is made.**

Arkansas Public Employees Retirement System

REQUEST TO ESTABLISH RECIPROCAL SERVICE CREDIT

I, \_\_\_\_\_ SSN \_\_\_\_\_ do hereby state

that I have service credit in the following Reciprocal State Authorized Retirement Systems. I am therefore requesting that the named plans grant service credit toward becoming eligible for a benefit, payable upon my qualifying based on the requirements of each plan for age and service, disability or death-in-service for survivors.

- X ARKANSAS PUBLIC EMPLOYEES RETIREMENT SYSTEM (APERS)
ARKANSAS TEACHERS RETIREMENT SYSTEM (ATRS)
ARKANSAS HIGHWAY EMPLOYEES RETIREMENT SYSTEM (ASHERS)
ARKANSAS STATE POLICE RETIREMENT SYSTEM (ASPRS)
ARKANSAS JUDICIAL RETIREMENT SYSTEMS (AJRS)
ARKANSAS LOCAL POLICE/FIRE RETIREMENT SYSTEM (LOPFI)
ARKANSAS DISTRICT JUDGE RETIREMENT SYSTEM (ADJRS)
ALTERNATE RETIREMENT PLAN as authorized by Act 867 of 1997:
TIAA CREF VALIC OTHER
(Name of Other Retirement Plan )

List employers while enrolled in an alternate plan: \_\_\_\_\_

Member Signature Date
Member's Current Address: \_\_\_\_\_

CERTIFICATION OF RECIPROCAL SYSTEMS

1.) The above named is/was a member of APERS, 124 W Capitol, Ste 400, Little Rock, AR 72201
and has established service credit of \_\_\_\_\_ for the period of \_\_\_\_\_
as an employee of \_\_\_\_\_

Retirement System Representative Date

2.) The above named is/was a member of \_\_\_\_\_
and has established service credit of \_\_\_\_\_ for the period of \_\_\_\_\_
as an employee of \_\_\_\_\_

Retirement System Representative Date

3.) The above named is/was a member of \_\_\_\_\_
and has established service credit of \_\_\_\_\_ for the period of \_\_\_\_\_
as an employee of \_\_\_\_\_

Retirement System Representative Date